



WESTMOUNT HIGH SCHOOL MAY - JUNE 2018 EXAM SCHEDULE

The following exam schedule lists most of the formal exams being offered at Westmount High School to students in Sec. 1 through Sec. 5. Note that some formal exams are held during class time leading up to this formal exam period. Teachers will communicate formal exam dates and times directly. **All absences should be avoided during the months of May and June.** If a student becomes ill and must miss school on an exam date, a medical certificate of incapacity will be required so as not to receive a grade of zero for the exam. Please note that this certificate must state that the child was unable to write an exam (not just that the child was present for an appointment).

Please note that any medical, dental, sports, legal, driving or other appointments should be scheduled outside of the exam period. If a specialist appointment cannot be avoided, please communicate this immediately with a vice-principal or the principal so that a solution can be explored. No such solutions will be explored after the exam has taken place.

Thank you in advance for carefully reading this exam schedule.

<u>Tuesday, May 15</u>		<u>Tuesday, May 29</u>		<u>Wednesday, May 30</u>		<u>Thursday, May 31</u>	
AM 8:30 am – 11:30 am **Sec. 5 French comp. (incl. Sec. 4 Français) **Exceptionally for this exam, regulations state that students who arrive more than 10 minutes late for the exam must be denied admission to the exam room. The exam begins with a discussion portion. Students must arrive no later than 8:40am to participate in the compulsory discussion. <i>No classes for Sec. 5 students before Period 3.</i> <i>All other students have regularly scheduled classes.</i>	PM All students Sec. 1 to 5 have regularly scheduled classes.	AM 8:30 am – 11:30 am Sec. 3 English Sec. 4 English ♦Sec. 5 English	PM 1 pm – 3 pm Sec. 1 English Sec. 2 English 1 pm – 4 pm Sec. 4 Math CST and SN Mock Exam (incl. Sec. 3 pre-AP math) Sec. 5 French orals *by appointment*	AM 8:30 am – 11:30 am Sec. 3 English Sec. 4 English ♦Sec. 5 English	PM 1 pm – 3 pm Sec. 1 English Sec. 2 English 1 pm – 4 pm Sec. 3 pre-AP Env. Sci. Mandatory Tutorial Sec. 5 French orals (incl. Sec.4 Français) *by appointment*	AM 8:30 am – 11:30 am Sec. 3 English Sec. 4 English ♦Sec. 5 English	PM 1 pm – 3 pm Sec. 1 English Sec. 2 English 1 pm – 4 pm Sec. 4 Math CST and SN Mandatory Review Sec. 5 French orals *by appointment*



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Monday, June 4		Tuesday, June 5		Wednesday, June 6		Thursday, June 7		Friday, June 8	
AM 8:30 am – 10:30 am Sec. 4 French comp. for Integration classes 8:30 am – 11:00 am Sec. 4 French comp. 8:30 am – 11:30 am Sec. 1 English Sec. 3 pre-AP Env. Science (students must also write the Sec. 3 Science exam June 15 th) 8:30 am – 12 pm Sec. 2 Music Performance Exam *by appointment*	PM 1 pm – 2:30 pm Sec. 2 Music Performance Exam *by appointment* 1 pm – 4 pm Sec. 4 French – préparation orale *by appointment* *excluding Sec. 4 Integration classes who have oral exams during class time in May* 1 pm – 4:30 pm Sec. 3 Science Lab *by appointment*	AM 8:30 am – 10:30 am Sec. 1 French comp. Sec. 1 Français comp. Sec. 2 French comp. Sec. 5 Psychology 8:30 am – 11:00 am Sec. 2 Français comp 8:30 am – 12 pm Sec. 3 Science Lab *by appointment*. Sec. 4 French oral *by appointment*.*	PM 1 pm – 4:30 pm Sec. 3 Science Lab *by appt.* Sec. 4 French oral *by appt.*	AM 8:30 am – 10:30 am Sec. 2 Math C1 ♦Sec. 5 French prod. (incl. Sec. 4 Français) Sec. 5 French Integration comp. 8:30 am – 11:30 am Sec. 5 Français prod.	PM 1 pm – 3 pm Sec. 1 pre-AP Math C1 Sec. 3 French comp. 1 pm – 3:30 pm Sec. 3 Français prod. 1 pm – 4 pm Sec. 4 French oral *by appt.*	AM 8:30 am – 10:30 am Sec. 1 History Sec. 1 Histoire Sec. 2 History Sec. 2 Histoire Sec. 5 Biology 8:30 am – 12 pm Sec. 3 Music Performance Exam *by appointment* Sec. 4 French oral *by appointment*.*	PM 1 pm – 4:30 pm Sec. 3 Music Performance Exam *by appointment* Sec. 4 Science Lab *by appt.* Sec. 4 French oral *by appt.*	AM 8:30am – 10:00am Sec. 1 Science 8:30 am – 11:30 am Sec. 2 English 8:30 am – 12 pm Sec. 4 Science Lab *by appointment*.*	PM 1 pm – 4:30 pm Sec. 4 Science Lab *by appt.*
Monday, June 11		Tuesday, June 12		Wednesday, June 13		Thursday, June 14		Friday, June 15	
AM 8:30 am – 10:30 am Sec. 3 Math C1 (incl. Sec. 2 pre-AP) (incl. Sec. 3 Math Lite) 8:30 am – 11:30 am Sec. 1 Math C2 (incl. Sec. 1 pre-AP)	PM 1 pm – 3 pm Sec. 4 French prod.	AM 8:30 am – 11:30 am Sec. 2 Math C2 ♦Sec. 4 History ♦Sec. 4 Histoire 8:30 am – 12 pm Sec. 1 Music Performance Exam *by appointment*	PM 1 pm – 2:30 pm Sec. 1 Music Performance Exam *by appointment*	AM 8:30 am – 11:30 am Sec. 3 Math C2 (incl. Sec. 2 pre-AP) (incl. Sec. 3 Math Lite) ♦Sec. 4 Math SN C2 (incl. Sec. 3 pre-AP) Sec. 5 CST Math C2 Sec. 5 Math SN C2 (incl. Sec. 4 pre-AP)	PM No exams	AM 8:30 am – 10:30 am Sec. 2 Science 8:30 am – 11:30 am Sec. 3 History Sec. 3 Histoire 8:30 am – 11 :30 am ♦Sec. 4 Science	PM 1 pm – 4 pm Sec. 2 CTBS Test ^Ω	AM 8:30 am – 10:30 am Sec. 4 CST Math C1 Sec. 5 CST Math C1 Sec. 5 Sci. Math C1 (incl. Sec. 4 pre-AP) 8:30 am – 11:30 am Sec. 3 Science	PM 1 pm – 4pm No exams
Monday, June 18		Tuesday, June 19		Published: May 4 th , 2018. Distributed: May 7 th , 2018. Revised: May 16th, 2018.				Notes:	
AM 8:30 am – 10:30 am Sec. 4 Math SN C1 (incl. Sec. 3 pre-AP) 8:30 am – 11:30 am ♦Sec.4 Math CST C2	PM No exams	AM 8:30 am – 10:30 am Sec. 4 Env. Science (students must also write the Sec. 4 Science exam June 14 th)	PM No exams					Français denotes Immersion program, whereas French includes French Second Language and integration classes except where noted separately.	

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EXAMINATION RULES

Things to do before the exam period begins:

1. To ensure that you are familiar with the date and time of your examination, **read the schedule carefully, check the information with each subject teacher and write it in your agenda.**
2. Highlight the details regarding the exams you will be writing directly on your exam schedule.
3. **Verify** with your subject teachers what supplies will be needed, and make sure you acquire all of the relevant materials. Supplies will not be provided to you during the exam.
4. Report any exam conflicts to a vice-principal or to the principal **immediately**.
5. **On the day of the exam, verify the location of your exam on the board located in the main lobby. Class lists will be posted on the board prior to the scheduled exam with classroom numbers.**

Regarding the Exam Period:

6. Note that starting times are either **8:30 AM or 1:00 PM. A specific appointment time is given for lab, music and French oral exams, which must be respected. Arrive at least 30 min prior to your appointment time. Students arriving late to oral exams cannot be admitted late as this is disruptive to the other students.**
7. **Arrive sufficiently early** to place personal items in your locker prior to the start of an exam, and to meet with your **subject teacher to obtain a ticket** that will allow you entry to your exam. Most teachers will collect any textbooks or other loaned items before the start of the exam.
8. Students will be permitted to leave an examination **only** after at least half the time has elapsed (minimum time **90 minutes**). Students are to **raise their hand** and **wait** for an **invigilator** to pick up the exam. Students must **sign** the **attendance sheet** before leaving the exam and indicate the time. Students are encouraged to work through their exams and save any questions for their subject teacher.
9. During the exam period, students are to be in school **only** when **writing examinations** unless attending planned tutorials with a teacher or studying in the library. The cafeteria will not be serving food during the exam period. Students are not permitted to remain at school in unsupervised locations during the exam period.
10. In the event that the school is closed for the day, all examinations will be rescheduled and a notice will be posted outside the main office, and on the school website. Do not assume an exam is cancelled unless notice to that effect is posted by the administration.

Exam Period – Special Code of Conduct:

11. The **school uniform must** be **worn** during the examination period, even if coming in only for tutorials. Students will **not** be **allowed** to **write** an exam unless **in uniform**.
12. Students should line up outside of their exam room, and present their ticket to the invigilator to gain entry. Students should enter the exam room in silence.
13. Students arriving late, after the official start of the examination, must report to the office to obtain a late slip. The invigilator will only admit the student who is late with this slip. Extra time is not given. Students will **not** be permitted to write an examination if they arrive more than **half an hour after** the start time of the examination.
14. Students must bring all relevant supplies to each exam, the school will **not issue** supplies. **All writing supplies, mathematical instruments, calculators, etc., must be in a clear zip-lock bag.** Dictionaries, calculators etc., can only be used if the subject teacher has instructed students to do so and/or it is indicated on the exam paper.
15. Students should not ask subject-related questions to the invigilator. The **role of the invigilator** is to supervise the exam and **not to answer any content related questions**.
16. Pencil cases, coats, bags, food, books, notes and hats are **not permitted** in the examination room. Water bottles are permitted.
17. **Electronic devices are not permitted in the examination room.** If a device is found in the student's possession during an exam, **it will be considered as cheating.** The device will be confiscated and the student will be expelled from the exam room. Note from the Ministry: Computers, tablet PCs, electronic organizers and calculators with an alphanumeric keyboard (QWERTY or AZERTY) or with computer algebraic systems (CAS) are prohibited. User guides, memory expansion features or any other calculator accessories or peripherals are also not allowed during the examination. Thus, memory expansion chips or cards and data or program libraries are strictly forbidden. Communication between calculators is also not permitted during the examination.
18. Cheating of any sort during an exam will result in a mark of **zero (0)** for the **exam** and the student will be **expelled** from the exam room.
19. In the case of **absence** from an examination a **medical certificate of incapacity** is required; otherwise a mark of **zero (0)** will be given. For multi-part English exams, absence from one day invalidates the entire exam. The need for a medical certificate applies to exams written during class time leading up to the formal exam period. **Misreading the schedule is not an acceptable excuse for an absence.**

Good Luck!